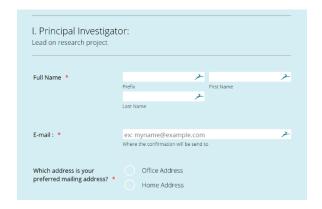
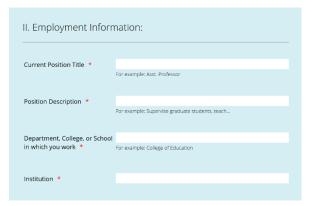


Proposal Submission Instructions



Step 1.

You will be asked to acknowledge reading the terms and conditions of small grants proposal submission. The first section of the proposal submission is for the principal investigator to enter their demographic information. Your full name, email, address (work/home), phone number (office/mobile) and ethnicity.

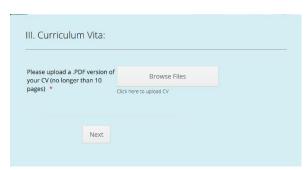


Step 2.

As principal investigator you will need to enter your employment information.



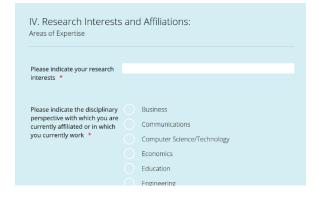
Enter your education credentials



Step 3.

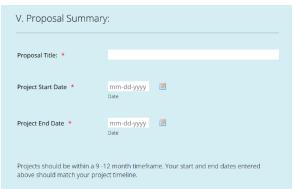
Upload your current CV. It should be in .pdf format and no longer than 10 pgs.





Step 4.

Identify your research interests and areas of expertise. You will also be asked to identify your disciplinary perspective and research methodologies.



Step 5

You will submit your proposal title, start/end dates, topics your research will cover and a proposal summary (similar to abstract). Indicate whether your project will have additional researchers and submit your project timeline (1 pg.) in .pdf format. Please title the page: Proposal Title_Project Timeline

VI. Propo	sal/Project Budget:
Please detail how you will spend the grant award funds	
Budget Appro	oval
responsibility	Connections (IC) requires that a statement indicating acceptance of full for the appropriate expenditure of grant funds accompany each proposal IC. The statement must be signed and dated by a fiscal agent, prior to funds
	egory below, you must provide the category detail, the total amount, and a tive to describe how the funds will be used.

If there is no expense in a budget category please enter NONE from the drop down box in the category field, \$0.00 in the total amount field, and N/A in the budget narrative field.

Step 6.

For each budgetary line item, please enter please provide the category detail, the total amount, and a budget narrative to describe how the funds will be used.

If there is no expense in a budget category please enter NONE from the drop-down box in the category field, \$0.00 in the total amount field, and N/A in the budget narrative field.

Please submit your proposal below and adhere to the following order when submitting your proposal. • Title page • Abstract • Introduction (statement of the problem, purpose of research or goals, and significance of research) • Abridged literature review • Project narrative (methods, procedures, objectives, outcomes or deliverables, evaluation, and dissemination) • Personnel • Budget and budget justification Upload .PDF format only * Browse Files

Step 7.

Submit your research proposal in .pdf format. The proposal must be double spaced, using Times New Roman 12 pt. font include the following: Title page, abstract, introduction, abridged literature review, project narrative, personnel, budget and budget justification.



Final step – Sign and submit.

