

## TRANSCRIPTS QUESTIONS

### What does an unofficial transcript mean?

We define an unofficial transcript as any academic record you possess, such as a transcript issued to you or a record of your academic performance from your institution's SIS portal that you download.

While it is strongly preferred that any academic record you upload to your application contain the institution name and a 'legend,' we understand that this is not always possible for academic records from institutional portals.

All unofficial transcripts or academic records must be in the English language.

*Please note: All academic records uploaded to your online application are considered unofficial.*

### What does an official transcript mean?

We define an official transcript as a transcript received directly from the issuing institution by [Instructional Connections](#) that is properly signed and authenticated, whether on paper, still in the envelope with the registrar's seal, or as a certified electronic copy.

- Any transcript supporting a completed degree program must indicate the degree awarded, along with the courses completed.
- A transcript supporting work done in a non-degree program must include all coursework taken and any certifications earned, if applicable.
- A transcript supporting any degree currently in progress must show the degree program being pursued and all coursework completed to date.
- All transcripts must be in English. If a transcript is in a language other than English, a Foreign Evaluation of the Transcript will be required.

*Please note: Your final official transcript is subject to being reviewed and compared to any transcripts or academic records uploaded in support of your application and may also undergo independent verification.*

### What if my degree is from a foreign country or overseas?

International credential evaluations are required instead of official transcripts if the undergraduate and/or graduate degrees are from outside the United States or Canada (in English). You must submit a transcript evaluation from [World Education Services](#), [Educational Credential Evaluators](#), or a similar organization.

All verification reports and academic records should be issued in English.

The individuals are responsible for any fees related to these evaluations.